



## **Adopted St. Albert Public Library Board: Minutes September 20, 2023**

Minutes of the regular meeting in the Library Training Room

### **BOARD**

Colleen McClure, Co-Chair

Deborah McTaggart-Baird, Co-Chair

Meagan Dechaine

Dawn Kawahara

Emma Frontana

Julie Mann-Johnson

Jennifer Freitas

### **STAFF**

Peter Bailey, CEO

Stephanie Foremsky, Public Services Manager

Leslie Greentree, Communications and Marketing Specialist (recorder)

#### **1. CALL TO ORDER**

The meeting was called to by Deborah McTaggart-Baird at 7:03 p.m.

#### **2. LAND ACKNOWLEDGMENT**

#### **3. ADOPTION OF AGENDA**

(23-39) J. Freitas moved adoption of the agenda

CARRIED UNANIMOUSLY

#### **4. ADOPTION OF MINUTES**

(23-40) D. Kawahara moved adoption of the amended minutes of June 21, 2023

CARRIED UNANIMOUSLY

#### **5. NEW BUSINESS**

## 6. COMMITTEES

### 6.1 Internal Committee

#### 6.1.1 Policy Review: Type III.1,2,3,4 –correct a typo, an extra P.

(23-41) M. Dechaine moved to adopt the policy as submitted

CARRIED UNANIMOUSLY

### 6.2. External Committee

#### 6.2.1 Friends of the Library report: L. Greentree

- 87 tickets sold for Sept. 11 Reel Monday movie
- Friends planning a fundraiser for a Friday night in January in Forsyth Hall
- Friends voted to donate \$1,250 to STARFest in September.

#### 6.2.2. External Committee Report: C. McClure

- C. McClure: Strategic Plan presentation to Council was well received.
- D. McTaggart-Baird: Chamber of Commerce State of the City lunch: The Mayor hosted a panel; there is a renewed focus on Downtown revitalization, which the Library will have connection to. Library representatives connected with City administration, Council and other community members at the event.

## 7. BUSINESS ARISING

### 7.1. 2024 Library Budget

P. Bailey:

- Closure of the LMC is confirmed as per recommendations in the Law report.
- Library administration continues to look at recommendations in the Law report to find cost reductions rather than using more reserves.
- C. Stier submitted a report to P. Bailey regarding practices and costs/benefits to outsourcing cataloguing after consultation with vendors and other libraries.
- New Member Services Manager Lisa Old will participate in this work, as well.

## 8. CONSENT

- D. McTaggart-Baird: the reports show library numbers are getting back to normal.
- E. Frontana: appreciation for the range of programs for all ages.
- Board noted approval of the new Board Package layout to parallel the strategic plan.
- J. Mann question: is there a plan to build capacity within the TRC strategic direction? Notes fatigue among Indigenous partners. S. Foremsky notes we will be developing a plan that addresses consultation without the expectation that Indigenous partners will do the work. SAPL was invited to organize all children's activities for the community's September 30 National Day for Truth and Reconciliation event. Great to have a seat at the table.

- M. Dechaine question: Does SAPL have a budget for development of this plan? And asked if fatigue is due to Indigenous people being asked for free labour. SF note: Library approach is payment, but plan will include creation of a schedule of compensation specifically for Indigenous partners.
- J. Freitas question: where does the CCRF funding show up in the budget? PB: More info when R. Kozuska returns but this funding is capital funds and does not appear in the operational budget.

## 9. CORRESPONDENCE

- Mayor's letter: P. Bailey reported a follow-up conversation with City CAO Fletcher.
- Confirmed that City administration has received the Library budget request.
- Confirmed that the Oct. 5 date for Board-Council meeting still works.
- Clarified that Library and City admin should also meet. W. Fletcher notes no issues at this time, though the City's budget work is in its preliminary stages at this point.

## 10. ADJOURNMENT

(23-42) J. Mann-Johnson moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 7:57 p.m.

**Date of next meeting: 7:00 pm Wednesday, October 18th – 2<sup>ND</sup> Floor Training Room**

These minutes are certified true and correct

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Board Chair