

**St. Albert Public Library Board**  
**Adopted Minutes September 15, 2021**

Minutes of the Regular Meeting via Google Meet

**BOARD**

Janice Marschner, Chair  
Missy Steeves, Trustee  
Holly Ayotte, Trustee  
Bill Wells, Trustee  
Julie Stefner, Trustee  
Colleen McClure, Vice-Chair

**REGRETS**

David Hlokoff, Trustee

**STAFF**

Peter Bailey, CEO  
Stephanie Foremsky, Public Services Manager  
Rhonda Kozuska, Administrative Services Coordinator (recorder)

**1. CALL TO ORDER**

The meeting was called to order by J. Marschner at 7:00 PM

**2. LAND ACKNOWLEDGMENT**

**3. ADOPTION OF AGENDA**

(21-43) M. Steeves moved adoption of the agenda

CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

(21-44) C. McClure moved adoption of the minutes as amended of June 16, 2021

CARRIED UNANIMOUSLY

**5. BUSINESS ARISING FROM THE MINUTES**

5.1. COVID-19 Response Update

- Province announced restrictions today; can opt to join a mandatory vaccine program
- P. Bailey updated the board on recent happenings with in-person programming
- We are going to examine our protocol with in-person events in the future

- B. Wells – is there merit in asking for proof of vaccination? Is it less disruption than moving to online programming?
- P. Bailey – was waiting for the province to bring in the passport system
- All major venues have implemented it but City of St Albert has not; we try to follow the City’s lead
- C. McClure – in favor of a vaccine passport/program to enable groups continuing to meet in person.
- P. Bailey – is in favor of it for programs, but not necessarily for general library users

## 6. COMMITTEES

### 6.1. Internal Committee

- 6.1.1. Carver Policy Review – Type III. 1 – Board Role and Responsibilities  
2. Chair’s Role 3. Committee Principles 4. Code of Conduct

- J. Marschner – Policy regarding council member serving on the board – should it be changed?
- C. McClure – would prefer to leave it in hopes it is part of the process again

**(21-45) J. Stefner moved to adopt the Policies Type III.1, III.2, III.3 and III.4 as submitted**  
CARRIED UNANIMOUSLY

### 6.2. External Committee

#### 6.2.1 City Report

- P. Bailey had meeting with C. Debruijn this week
- Debruijn gave P. Bailey some more information on the 2022 budget process
- P. Bailey discussed our position with the 2022 business case the library prepared and his recommendation is that we keep the Business case in
- B. Wells – Had a meeting with K. Hilts

#### 6.2.2 Friends of the Library Report

- September meeting cancelled
- Trying to sell tickets to Reel Monday

#### 6.2.3 Advocacy Committee

- C. McClure discussed the survey and the potential for having the candidates visit the library
- J. Marschner asked the Board to read the advocacy report included with the Board package

## 7. NEW BUSINESS

### 7.1. Library Statement on Reconciliation

- P. Bailey summarized the motivation behind creating the document
- M. Steeves – believes removing the word colonization is detrimental to the intent of the document

(21-46) M. Steeves moved to adopt the Library Statement of Reconciliation

CARRIED UNANIMOUSLY

### 7.2 Library Policy on Equity, Diversity and Inclusion

- P. Bailey presented the background on the policy developed by Library staff
- Leadership team attended an EDI seminar which helped strengthen and organize the policy
- S. Foremsky presented the background on the development of the document
- Board – commends staff on the development of an excellent document
- We will likely work with an EDI strategist to help guide our next steps

(21-47) M. Steeves moved to adopt the revised Equity Diversity and Inclusion policy as presented with the understanding that there may be amendments

CARRIED UNANIMOUSLY

## 8. CONSENT

- No items brought forth for discussion

## 9. ADJOURNMENT

(21-48) B. Wells moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 8:04 pm. **Next meeting: 7 pm Wednesday October 20, 2021 (online)**

These minutes are certified true and correct

---

Board Chair