

St. Albert Public Library Board
Adopted Minutes April 21, 2021

Minutes of the Regular Meeting via Google Meet

BOARD

Janice Marschner, Chair

Colleen McClure, Vice-Chair

Missy Steeves, Trustee

Holly Ayotte, Trustee

Bill Wells, Trustee

Julie Stefner, Trustee

David Hlokoff, Trustee

STAFF

Peter Bailey, CEO

Stephanie Foremsky, Customer Services Manager

Leslie Greentree, Marketing and Communications Specialist

Rhonda Kozuska, Administrative Services Coordinator (recorder)

1. CALL TO ORDER

The meeting was called to order by J. Marschner at 7:01 PM

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(21-18) J. Stefner moved adoption of the amended agenda (Add item: Compensation Philosophy to New Business

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(21-19) C. McClure moved adoption of the minutes of March 17, 2021

CARRIED UNANIMOUSLY

5. IN CAMERA ITEM

- Alan Thom with Ernst and Young

(21-20) B. Wells moved to go in camera

CARRIED UNANIMOUSLY

(21-21) M. Steeves moved to go out of in camera

CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM THE MINUTES

6.1. COVID-19 Response Update

- P. Bailey – curbside is going well
- M. Steeves – commends staff at Jensen Lakes Library

7. COMMITTEES

7.1. Internal Committee

7.1.1 Carver Policy Review – Type II.8 FOIP

- Clarified that R. Kozuska is the FOIP Coordinator for the Library

(21-22) H. Ayotte moved to adopt the FOIP report as submitted

CARRIED UNANIMOUSLY

7.2. External Committee

7.2.1 City Report

- P. Bailey has focused on the Ernst & Young report this month
- Discussions with C. DeBruijn on service level agreements

7.2.2 Friends Report

- AGM May 5 at 7pm
- Friends are considering other fundraising ideas
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8. NEW BUSINESS

8.1. Compensation Philosophy

- Material distributed to the Board regarding a compensation philosophy and policy
- Very important to be on par with the City grid
- Need the Board to approve formally, by way of amending the Carver policy to suit the City's requirements
- J. Marschner – is it possible that staff salaries will go down? P. Bailey – no, if anything, certain positions may be red-circled
- J. Marschner – concerned that the city may be infringing on library independence
- P. Bailey – we must incur a cost in order to align with the City grid. It's a good thing to be compensated on a similar scale as city staff
- City underwent the classification review and the library was not included at the time
- B. Wells – would like to table this issue until after the Ernst and Young report is presented
- J. Marschner – recommends moving the May meeting from May 19 to May 26

(21-23) B. Wells moved that the compensation philosophy policy issue be tabled until the May 26 Board meeting after the Ernst and Young report is presented to Council and the Board/Council informal meeting on May 20.

SECONDED by H. Ayotte
CARREID UNANIMOUSLY

9. CONSENT

- C. McClure – thanks to all the staff for the quick pivot for the closure. Wants to extend commendations and appreciation from the board to all staff

10. IN CAMERA ITEM – CEO REVIEW

(21-24) B. Wells moved to go in camera at 8:25 pm
CARRIED UNANIMOUSLY

(21-25) C. McClure moved that details of personnel matters, the CEO performance review and the in camera discussion remain confidential pursuant to Sections 19 and 24 of the *Freedom of Information and Protection of Privacy Act* (FOIP) R.S.A. 2000, C. F-25.
CARRIED UNANIMOUSLY

(21-26) B. Wells moved to go out of in camera at 8:48 pm
CARRIED UNANIMOUSLY

ADJOURNMENT

(21-27) M. Steeves moved to adjourn
CARRIED UNANIMOUSLY

Meeting adjourned at 8:59 pm. **Next meeting: 7 pm Wednesday, May 26, 2021 – Google Meet**

These minutes are certified true and correct

Board Chair