

St. Albert Public Library Board
Adopted Minutes June 16, 2021

Minutes of the Regular Meeting via Google Meet

BOARD

Janice Marschner, Chair
Holly Ayotte, Trustee
Bill Wells, Trustee
Julie Stefner, Trustee
David Hlokoff, Trustee
Colleen McClure, Vice-Chair

REGRETS

Missy Steeves, Trustee

STAFF

Peter Bailey, CEO
Kathleen Troppmann, Customer Services Manager
Stephanie Foremsky, Public Services Manager
Cory Stier, IT and Materials Manager
Leslie Greentree, Marketing and Communications Specialist
Rhonda Kozuska, Administrative Services Coordinator (recorder)

1. CALL TO ORDER

The meeting was called to order by J. Marschner at 7:00 PM

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(21-37) J. Stefner moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(21-38) C. McClure moved adoption of the minutes of May 26, 2021

CARRIED UNANIMOUSLY

5. BUSINESS ARISING FROM THE MINUTES

5.1. COVID-19 Response Update

- The City will follow the provincial mask mandate; therefore, the library will follow suit
- D. Hlokoff – will we support masking and distancing for staff who will still want to continue wearing them? P. Bailey – absolutely
- H. Ayotte – Will we be having signage to continue to encourage mask wearing after? P. Bailey – Yes, we can do that.
- Quarantine of books will be discontinued as of Monday

5.2. Advocacy Plan

- L. Greentree gave an overview of the advocacy plan distributed in the board package
- This is a working draft for the Board to review
- L. Greentree reviewed each objective and supplied some further examples of advocacy
- We are able to pitch op-eds to the Gazette anytime, but the Gazette wants it to be written in a certain voice, not necessarily advertising a particular program
- Discussion amongst Board members

(21-39) B. Wells moved approval of the advocacy plan in principle subject to the comments brought forth in discussion.

Seconded by C. McClure

CARRIED UNANIMOUSLY

6.1.1. Bill, David, Holly, volunteered to be on a committee **ad hoc advocacy committee**

6. COMMITTEES

6.1. Internal Committee

6.1.1. Carver Policy Review – Type II. 3 – Financial Condition

(21-40) H. Ayotte moved to adopt the Carver Policy as submitted

CARRIED UNANIMOUSLY

6.2. External Committee

6.2.1 City Report

- Mayor’s State of the City address; talked about a “Community Amenities” facility

6.2.2 Friends Report

- No report; Friends are on summer break

7. NEW BUSINESS

7.1. 2022 Budget Proposal

- P. Bailey presented the 2022 Operating Budget to the Board
- J. Marschner – STARFest position: how is the work distributed?
- B. Wells – query about the city operating line 208,600
- P. Bailey would like to open on Sundays starting this fall using funds saved from 2021

(21-41) J. Stefner moved to adopt the 2022 Library operating budget and Operating Business Case for restoration of service levels

Seconded by D. Hlokoff

CARRIED UNANIMOUSLY

8. CONSENT

- No items brought forth for discussion

9. ADJOURNMENT

(21-42) J. Stefner moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 8:44 pm. **Next meeting: 7 pm Wednesday September 15, 2021 (online)**

These minutes are certified true and correct

Board Chair