

St. Albert Public Library Board
Adopted Minutes October 20, 2021

Minutes of the Regular Meeting via Google Meet

BOARD

Colleen McClure, Vice-Chair

Missy Steeves, Trustee

Holly Ayotte, Trustee

Bill Wells, Trustee

Julie Stefner, Trustee

David Hlokoff, Trustee

REGRETS

Janice Marschner, Chair

STAFF

Peter Bailey, CEO

Kathleen Troppmann, Customer Services Manager

Rhonda Kozuska, Administrative Services Coordinator (recorder)

1. CALL TO ORDER

The meeting was called to order by C. McClure at 7:00 PM

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(21-49) M. Steeves moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(21-50) J. Stefner moved adoption of the minutes as amended of September 15, 2021

CARRIED UNANIMOUSLY

5. BUSINESS ARISING FROM THE MINUTES

5.1. COVID-19 Response Update

- P. Bailey – Tried to get clarification from the province on the ruling on no adult programs but didn't hear back therefore we had to move programming to online, including STARFest events.

6. COMMITTEES

6.1. Internal Committee

6.2. External Committee

6.2.1 City Report

- P. Bailey's conversations with C. Debruijn regarding the library/city service level agreement. Have agreed to call it an MOU
- Both parties have agreed it will be a higher-level agreement; based on the bylaw

6.2.2 Friends of the Library Report

- M. Steeves attended the meeting as alternate
- Using Eventbrite for Reel Mondays
- Money for library endowment discussed
- Looking at ideas for future fundraisers

6.3. Advocacy Committee

- B. Wells, D. Hlokoff, C. McClure; the pre-election insert in the Gazette was great
- D. Hlokoff feels the advocacy material sent to the candidates gave some of them an opportunity to learn more
- Next steps? B. Wells: we should continue to send facts out on a regular basis
- Work on presentation of the Budget request
- D. Hlokoff would like P. Bailey and L. Greentree to prepare a key messages document for Board members to have on hand
- C. McClure – Board response can be revived if a response to the EY report is required
- P. Bailey – clarified the budget presentation process to the Board
- C. McClure – work is ongoing and is confident that Council will treat the library fairly.

7. NEW BUSINESS

7.1. Staff COVID-19 Vaccination Policy

- P. Bailey summarized the Vaccination policy that was sent to Library Staff
- Is asking for the Board's endorsement of the policy
- P. Bailey shared that there is one staff member against the vaccine; we are getting rapid tests from the Chamber of Commerce free of charge for the time being
- H. Ayotte says the policy is well-written and the Board needs to support it.

(21 -51) H. Ayotte moved that the Board support the St Albert Library Staff COVID-19 Vaccination Policy

CARRIED UNANIMOUSLY

8. ADJOURNMENT

(21-52) M. Steeves moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 8:04 pm. **Next meeting: 7 pm Wednesday November 17, 2021 (online)**

These minutes are certified true and correct

Board Chair